

**Eighth Meeting of the Science Committee
Chengdu, China
4-7 November 2012**

SUMMARY REPORT

Members present:

Salvano BRICEÑO (Chair), Irasema ALCÁNTARA-AYALA, Ann BOSTROM, Susan L. CUTTER, Ferruccio FERRIGNI, David JOHNSTON, Anthony OLIVER-SMITH (5-6 Nov.), Mark PELLING, Chamhuri SIWAR, Kuniyoshi TAKEUCHI, Angelika WIRTZ, Sisi ZLATANOVA

Ex-officio:

Huadong GUO (CEODE, morning of 6 Nov.), Andrew MASKREY (UNISDR), Mathieu DENIS (representing Gudmund HERNES, ISSC), Howard MOORE (ICSU)

Invited participants

Sarah BEAVEN (4-5 Nov.), Christopher BURTON, Richard EISER, Shaw LIU (6 Nov.), Jane MORGAN (4-5 Nov.)

IRDR IPO:

Jane E. ROVINS, Yaoying CHENG, Lang LANG, Tracy ZHAO

Opening and introduction of participants and guests

(Attachment - List of Participants)

BRICEÑO opened the meeting by welcoming new members and all participants.

Approval of Draft Agenda

(Attachment –Agenda of the 8th SC Meeting)

The draft agenda was approved with changes made to take account of participants' schedules. Items on IRDR mission and IRDR Statement on L'Aquila case were added to the agenda.

Summary Report of the Seventh Meeting of the Science Committee

(Attachment- Summary Report of the 7th Meeting)

The Summary Report of the Seventh Meeting of the IRDR Science Committee was reviewed.

Co-Sponsors Updates

ICSU Update

- MOORE presented the major new 10-year research initiative: Future Earth. This initiative will be built upon and from the existing global environmental change programmes (GECs) sponsored by ICSU and other international partners (DIVERSITAS, IGBP, IHDP, and WCRP). ICSU recognized the need to restructure the GECs to meet future research challenges, and an alliance of organizations and funding bodies are developing Future Earth together.
It has been recognized that Future Earth should take disaster risk into account as a key issue, although the integrity of IRDR will be maintained. Nevertheless, there are clearly funding implications for IRDR related to the development of Future Earth.
It was suggested that certain initiatives within the existing GECs might be redeveloped and integrated with IRDR, such as the Integrated Risk Governance (IRG) and Land-Ocean Interactions in the Coastal Zone (LOICZ) Projects of IHDP.
- The communications between IRDR and Future Earth activities should be encouraged, especially those related to the ICSU Regional Offices.

ISSC Update

(Attachment- IRDR/ISSC cooperation on an RIA seminar)

DENIS introduced a number of ISSC planned activities for the coming year:

- **World Social Science Fellows Program:** launched at the beginning of this year, this programme is built around a series of seminars targeting interdisciplinary scientists in their early careers, to identify 5-10 prioritized questions for future research, and to build research collaboration. The three seminars of the series will all follow the same concept but serving different regions.
- **Independent activities:** The first of a series of networking conferences on Integrated Science organized by ISSC, ICSU and the German Research Foundation (DFG) will take place in April 2013 on the topic on food futures. Applications are invited from young researchers.
- **World Social Science Forum:** This is scheduled for 13-15 October 2013, in Montreal. A call for papers and panels has been issued. The overall theme is social transformations in the digital age. IRDR was encouraged to submit a proposal for a panel, which JOHNSTON will lead.
- **ISSC General Assembly:** 10-12 October 2013, Montreal. ROVINS & JOHNSTON will attend.
- **Second World Social Science Report 2013:** Devoted to Transformative cornerstones of social science research for Global Change, the 2013 WSSR will differ from the 2010 WSSR in that it will have a specific scientific focus, namely Changing Global Environments. The 2013 Report is scheduled for launch at the October 2013 UNESCO General Conference.

UNISDR Update

Global Platform 2013

Attachments- Concept Note on the 4th Session of Global Platform for DRR

- Draft of Proposed Sessions at GP2013

- MASKREY introduced the preparations for the GP 2013. Registration is currently open, the agenda is in development, with round tables, panels, and side events to be confirmed.
- The value of IRDR's involvement in the GP2013 will be to illustrate the role of integrated research and scientific advice in policy and practice. To achieve that, the idea of conducting a session at the GP2013 was discussed, to be built around WGs, plus a stakeholder roundtable, side events, and booth presentations. ROVINS will follow up and keep MASKREY updated.
- For IRDR SC participation, IPO will facilitate the online registration and sort out the funding (ROVINS).
- A first draft of IRDR proposed sessions at GP2013 was submitted to MASKREY.

Global Assessment Report

Attachment- Key Policy Message

Attachment- Chapter outline of GAR13

(MASKREY) Zero draft will be ready by 15 December 2012, and timeframe for peer-review is from 15 December 2012 to 15 January, 2013. IRDR SC members and IPO will serve as reviewers. On 6-8 February 2013 a two-day meeting will be conducted by Advisory Board to look into review comments.

IPO Host Update

Attachment- Activities of IRDR-China in 2012

Attachment- CEODE Update

(GUO)

IRDR-China

- Expert committee has been established with 16 members.
- IRDR-China Grants Funded Projects (2012-2013): FORIN-China, DATA-China, The Impact of Natural Disasters in China (IND-CHINA), Young Scientists (25 proposals).
- IRDR-China Website is being revised.

CEODE

- Merging with Institute of Remote Sensing Application, CAS, and the new name will be Institute of Remote Sensing and Digital Earth, CAS, with new acronym RADI.

CODATA

- Description of the 23rd CODATA International Conference (29-31 October) and CODATA General Assembly (1-2 November); highlighted the IRDR-DATA session in 23rd CODATA International Conference.
- Spoke of the partnership between IRDR and CODATA, envisioned more cooperation.

Strategic Plan 2012-2016

Attachment: IRDR Strategic Plan 2012-2016

Attachment: MISSION

Discussions were had on the outline of Strategic Plan. This document is seen as a vital tool for fundraising, planning and evaluating the programme, and the need for its rapid publication was underlined. The revised version will be developed in the coming weeks by IPO.

Goal 1: Promotion of Integrated & Applied Research, Advocacy and Awareness

Ministerial Meetings Update

Attachment: 5th AMCDRR Annex

- ROVINS introduced the 5th Asian Ministerial Conference on Disaster Reduction. IRDR was involved in planning committee meetings, side events, and declaration process. A draft of Statement was circulated for comments; this had been developed by IRDR IPO on the basis of the Beijing Declaration, the outcome of Rio+20 Forum, and declarations from several recent Asia-Pacific conferences.
- Suggestions: More details could be provided in a summary document (MOORE). ROVINS agreed to follow up.

IRDR/ICSU Regional Events

Attachment: African Regional Workshop Summary

With financial support from SIDA, ICSU is working with its Regional Offices and the IRDR to harmonize the implementation of global and regional research activities on hazards and disasters, without losing the regional foci. It is within this context that a Global-Regional Integration Workshop on Natural Hazards and Disasters was held in Kuala Lumpur, Malaysia, on 13-14 September 2012 involving ICSU global, the IRDR and the three Regional Offices to develop a framework to harmonize the work on hazards and disasters in ICSU at the global and regional levels. The workshop also sought a common implementation strategy for the ICSU programme on hazards and disasters.

As a follow up to the workshop in Kuala Lumpur, ICSU ROA, in collaboration with the ICSU global, the other ICSU Regional offices, IRDR and the African Monsoon Multidisciplinary Analyses-Network (AMMA-NET) [through its local member body - Centre de Suivi Ecologique (CSE)], organized a regional implementation workshop on its hazards and disasters science plan in Dakar, Senegal, on 26-27 September 2012. This workshop was to build on the background of implementation activities that have already been started in the region on ICSU ROA's hazards and disasters science plan, focusing on harmonizing these activities with those from other ICSU regions as well as with the global science plan of the IRDR. The workshop also took into account the recommendations of the Global-Regional Integration Workshop on Hazards and Disasters held earlier in Kuala Lumpur.

BRICEÑO introduced the Regional Workshop on Disaster Risk Management in Latin America and Caribbean (3-5 September 2012, Buenos Aires), whose final summary will be distributed when available. This workshop was organized by ICSU/ROLAC and supported with ICSU grants with aims to build young scientists capacity and to develop strategy and programme for the region to go forward. It was agreed that such programme would be developed jointly with IRDR and would be guided by a steering committee. The final report will be submitted to ICSU by the end of this year.

Generally speaking, more scientists (both senior and junior, next generation) need to be engaged in IRDR events and to expand IRDR working groups and networks, while consistency and a unified perspective need to be maintained. (MOORE, CUTTER, BRICEÑO, TAKEUCHI, and ALCÁNTARA-AYALA)

AIRDR Working Group Update

Attachment: AIRDR Plan

- CUTTER introduced the AIRDR work plan, covering goals, research approach, assessment structure, expected outcomes, proposed actions and budgets.
- WG was encouraged to cut projects into manageable pieces that might be realized through small grants.
- Proposed timeline should enable AIRDR output and deliverables to influence several major initiatives such as IPCC, Post-2015 (HFA, MDGs and Climate Change), the ICSU Future Earth, and UNSDSN (United Nations Sustainable Development Solutions Network, which advises the new SDGs that will replace the MDGs as of 2015). (PELLING, BOSTROM, DENIS, WIRTZ, BRICEÑO, and ROVINS)
- Suggestions: 1. ISSC should help to bring more social scientists to the project; 2. Criteria need to be established regarding reviews within the integrated research literature by the WGs.

Goal 2: Characterization of Hazards, Vulnerability and Risk

FORIN Working Group Updates

- OLIVER-SMITH described activities to date including the Taipei Advanced Institute (February, 2012), Natural Hazards Workshop (Boulder, July 2012), and the upcoming workshop in California (see below). With regard to the FORIN work plan, which had been distributed during last SC meeting in Ravello (May 2012), OLIVER-SMITH proposed that due to shortage of funding, FORIN might build from smaller, regional events, such as workshops in Asia, Latin America, and Africa, then move to a broader level activity for research and publications.
- ROVINS reported on the status of the upcoming FORIN Workshop at IUGG GRC Conference (8-11 December, California USA), which TAKEUCHI, BRICEÑO, BENOUAR, OLIVER-SMITH and Ian BURTON will attend. The IUGG grant (USD\$17000) will cover the travel expenses of 6-8 participants. The IUGG GRC is working on the conference agenda into which a FORIN workshop will be incorporated.
- It was suggested that a special web page on FORIN, including the paper approaches, case studies and activities to be created on IRDR website. ROVINS added that WG needs to make decisions on what cases should be branded as IRDR FORIN. There are dangers that the label 'FORIN' will be taken up by other organizations and IRDR's ownership (and control) lost (MOORE). The idea of creating a "FORIN Community of Practice" was suggested by MASKREY and supported by MOORE. In this case the IRDR website should carry pages on which FORIN-related concepts, criteria, and case studies could be publicized to encourage dialogue and exchange. [Will be established by IPO]
- Opportunities were identified for specific FORIN case studies and funding: (1) IRDR ICoE-Taipei has shown interest in conducting a specific FORIN case study on 2009 Typhoon Morakot. It has domestic resources available and only needs guidance from IRDR SC. The Centre expects to use this case study as a basis for the next AI on FORIN in 2014. IPO to follow up closely. (2) IRDR-China has awarded grants for the carrying out of FORIN studies. (3) Funding from EU Commission, FP8: Towards the next Framework Programme Horizon 2020, has been encouraged to include FORIN. (4) Karlsruhe Institute of Technology (KIT) is planning carrying out projects akin to FORIN. [Will be monitored by IPO/ BRICEÑO]

Goal 3: Understanding Decision-Making in a Complex and Changing Risk Contexts, Risk Governances, and Institutional Development

RIA Working Group Update

Attachment- IRDR/ISSC cooperation on an RIA seminar

JOHNSTON & EISER reported on RIA related activities, products and symposiums of the last year and a half.

The following issues were discussed:

- How to associate RIA with FORIN, for example using the Christchurch case study.
- Conduct RIA group meetings/workshops:
 - June 2013, Society for Risk Analysis (SRA) - Europe Conference
 - Workshop on Risk Communication run by US, New Zealand governments collaboratively
 - RIA/ISSC Workshop is proposed in Dec. 2013 in Christchurch, NZ
 - World Social Science Forum: RIA would represent IRDR
- There is a need to link Societal and Economic Research and Applications (SERA) working group with Risk Interpretation and Action (RIA).

Goal 4: Reducing Risk and Curbing Losses through Knowledge-based Actions

DATA Working Group Updates

Attachment- IRDR-Data 1st Expert Working Group meeting in Taipei PPT

WIRTZ & CUTTER

- Summarized the Kick-off meeting of DATA WG (PPT attached). Outcomes included:
 - Formal approval of DATA WG (timeline December 2012)
 - Establishment of a list-serve for DATA WG members (timeline December 2012) [by IPO]
 - Short-term (for next 6- 8 months) and long-term work plans (9-18 months)
- Proposed WG meetings:
 - 2nd meeting in April 2013: Deliverable 1: Endorsed framework for perils/hazard classification for use by major data compilers. ROVINS suggested consulting with CODATA and the World Data System (WDS). BRICEÑO mentioned great interest shown by CODATA in IRDR DATA. CODATA has a taskforce for disaster loss data, of which IRDR is a member. Deliverable 2: Document requirements to enhance the current GLIDE system

- 3rd meeting in second half of 2013: (1) Continue to focus on the clearer definition of human impacts and economic impacts; (2) National databases (pilots in Japan and Austria suggested) for the negotiation of 2015 post-Hyogo Framework.

IRDR/GEM Partnership

Attachment- GEM /IRDR Social vulnerability and Resilience Information system and Metadata Portal

BURTON introduced the Social vulnerability and Resilience Information System and Metadata Portal, which is a pilot project of the GEM/IRDR partnership, developed with support from CEDIM (Karlsruhe). ICSU has been made Associate Participant to the GEM Governing Board, and IRDR has been appointed as its permanent representative.

Goal 5: Networking and Network Building

IRDR/ICSU Regional Coordination (SIDA-financed pilot project)

(MOORE)

- Global-Regional Integration Workshop on Natural Hazards and Disasters held in Kuala Lumpur on 13-14 September 2012, followed by an African Regional Implementation workshop on Hazards and Disasters, 26-27 September 2012 in Dakar, Senegal. IPO will forward the two reports as soon as they are available.
- Concerns expressed over challenges to ensuring close cooperation between IRDR and the ICSU Regional Offices; Regional Office for Africa could have benefitted from closer collaboration with the IPO when conducting the hazards workshop. Regular, two-way communication between IPO and the ROs will be essential.
- ISDR Regional Offices and ISSC Regional Councils should also be used to enhance regional coordination with IRDR.

Organizations/Programs with similar interests

- EC/JRC representatives attended IRDR DATA and RIA meetings. They will also join the FORIN workshop in California. IPO will participate in EC/JRC activity to be held in Belgium in November 2012.
- ROVINS described progress made in cooperating with UNISDR office in the Republic of Korea, the Natural Hazards Center in Boulder, Colorado, Global Risk Forum in Davos, IDRiM in Beijing, and Understanding Risk in Cape Town. CUTTER suggested that a list of IRDR engagements with relevant organizations is urgently needed to help SC better understand the status of cooperation, and to provide guidance for decision-making on future participation in events. [Will be prepared by IPO regularly]
- There was discussion as to which activities IRDR should get involved in. It was agreed that identifying meetings/conferences/forums offering specific potential benefits for IRDR is crucial for establishing travel plans in a strategic way, and allocating funds accordingly.

Goal 6: Research Support

IRDR IPO Update

- **Staff:**
- The new Communication Officer is currently being recruited.
- Two other positions are still open, one for a Senior Science Officer (PhD), and the other at Junior Science Officer level. Call for applications for Senior Post will go out both domestically and internationally. Members are expected to help circulate the call and identify candidates.
- On the basis of her oral report, SC expressed its support for the proposal from ROVINS to appoint Kerry-Ann Morris (Jamaica) as Junior Science Officer.
- It had been hoped that the IPO would benefit from the Visiting Professorship scheme operated by CEODE, but this was cancelled in late 2012.
- **Events calendar:**
- IPO is running an events column on the website, SC members are expected to forward relevant event information to IPO to be put on website or IRDR Google Calendar. It's been asked previously, but it has not been happening.
- A proposal by IPO to scope out the establishment and maintenance of a research database was approved. IRDR has several partners (such as UNISDR) interested in developing such a database, but sustainable funding is required.

Enhance Communications

(ROVINS)

IPO is to send newsletters regularly via MailChimp (MailChimp is a publishing platform, helping to design email newsletters, share them on social networks, integrate with services you already use, and track your results.) IRDR website's capability for convening and advertising conferences will be enhanced. There was agreement on the need to redesign, reorganize and update the IRDR website.

National Committees Updates

IRDR-Japan

Attachment- Activity Report of IRDR-Japan

Attachment- SDGs target proposals

Activity Report is available on IRDR website Members Only Section

- TAKEUCHI introduced the development of IRDR-Japan with two distinct phases.
- Presented the target proposals for DRR in SDGs and Post-HFA. Given the importance of this process and its potential influence on the other two relevant processes (climate change post-Kyoto and DRR post-Hyogo), it was agreed to create a task group to focus on the formulation of message to convey to the new SDGs (post-MDGs) on DRR. The task group will be coordinated by PELLING and include BOSTROM and TAKEUCHI. An initial draft message was discussed and agreed (attached).
- Relevant publications and papers were requested by IPO for its documentation centre (ROVINS). BRICEÑO suggested papers to be prepared in English as much as possible.
- It was suggested that more social scientists should be engaged; there were recommendations on several outstanding Japanese social scientists (BRICEÑO, DENIS, and PELLING)

IRDR-New Zealand

Attachment- CERA Wellbeing Survey- Integrating research, policy and decision making after the Canterbury earthquake sequence.

- JOHNSTON recounted the history of IRDR-NZ, Natural Hazards Research Platform and CERA (Canterbury Earthquake Recovery Authority)
- BEAVEN and MORGAN presented the case study on Canterbury earthquake
- Possibility of inviting FORIN WG for case studies, consultation, and to participate workshops since resources are available. (JOHNSTON)
- 2011 report on activities (PDF version) is available on website: <http://www.naturalhazards.org.nz/>.

IRDR-UK

(PELLING) The Scientific Advisory Board of the UK Committee of Disaster Risk is still keen on establishing IRDR-UK, but for domestic reasons, the initiative is pending. There also have been initial conversations around developing an ICoE at King's College London, UK, but some concern that the core membership, initiatives and functions of such an NC and ICoE would overlap. Therefore the primary efforts will be focused on developing a UK National Committee.

IRDR-US

(CUTTER) Two potential approaches to develop the IRDR-USA National Committee. First: under the federal entity called Sub-committee on Disaster Reduction at the Office of Science and Technology in the President's Office, which represents the Federal government and is the national focal point for UNISDR. CUTTER and ROVINS got in touch with them to explore the possibility of establishing NC, though some limitations exist. The second is under the National Academies, which are willing to offer support for an IRDR NC, but would require funding.

Updates on Others

(ROVINS)

- IRDR-Canada: 5 million CAD grant was secured for Coastal Cities at Risks projects in partnership with IRDR. [IRDR provided a letter of support, ROVINS is a member of their Advisory Board]
- IRDR-Germany: Karl-Otto ZENTEL has left DKKV, and IRDR has not heard who would be his replacement.
- IRDR-France, coordinated by the AFPCN, has undergone staff changes, and is translating IRDR Science Plan into French.
- Republic of Korea: National Committee planned for launch in May 2013.
- NCs are in development in Sweden, Algeria, India, Australia and several other countries.
- BRICEÑO called on other SC members to encourage, motivate and facilitate the development of IRDR NC in their respective countries.

IRDR ICoE

- A proposal to develop an ICoE on social vulnerability and resilience at University of South Carolina is underway. \$75,000/year could be secured for ICoE related activities. The idea is to keep it small and focused at the beginning. With more partners' engagement and more resources available, it could develop into a larger IRDR node (CUTTER)

- Negotiation is underway for the development of an ICoE in Germany. DKKV, Hannover University and CEDIM are coordinating with the government (ministry of sciences), but the process is proving slow. The German Government is still interested, but a final decision is yet to be made. (BRICEÑO)

IRDR SC Support

New SC member

Shuaib LWASA (Uganda) has been appointed to the IRDR SC to represent the interests of Africa. (His CV is available in the Members Only section of IRDR website).

Funding

- It has been negotiated that up to 10 percent of the IRDR Chinese annual grant (about US\$43,000) can be allocated to support Chair SC or nominated members to travel to promote IRDR project, allowing the Executive Director's travel to be reduced. IRDR travel rules would apply. Travel plans need to be developed. Suggestion: Chair and 3 Vice-Chairs should get involved in the process of nominating representatives. (BRICEÑO, MOORE, and ROVINS)
- Funding for WG meetings: Regular grants from ICSU, UNISDR, and Chinese sponsors are not sufficient to fund WG meetings. There are additional resources from NZ for RIA, ICoE-Taipei for a FORIN case study, the ISSC Social Science Fellows Program for RIA, etc. Suggestion: all activities should be clearly recognized as having the IRDR brand and should be included as part of the IRDR strategic plan.
- Suggestion: taking the ISDR GP 2013 opportunity, conduct a meeting to bring donors together and discuss the IRDR strategic plan, seeking funding for IRDR. A glossy document presenting the strategic plan needs to be developed
- Fundraising responsibility is to be shared between Chair SC and IPO. BRICEÑO suggests ED, ROVINS, to present the strategic plan and SC members' projects to donors followed by meetings with each of them involving the Chair.
- CUTTER suggests ED to schedule some specific periods for fundraising activities.

Forthcoming SC Meetings

- The 8th SC Meeting will be held on 16-18 May, 2013 in Geneva immediately before GP2013.
- 9th SC Meeting in Sanya, Hainan province of China, in Oct/Nov 2013. It is suggested to schedule it in late September, 2013, to connect with the World Social Science Forum in Canada. The final decision was not made yet.

IRDR SC Chair

BRICEÑO informed that his availability has been reduced and will need to step down as Chair, moving into a Vice-chair position. Following consultations with sponsors and SC members, JOHNSTON was nominated, awaiting Co-Sponsors confirmation which is expected within a month. The change would be effective on Jan. 1, 2013.

IRDR Conference 2014

The next IRDR Conference is proposed for early 2014 (April or May) in Beijing. It was felt better to have 5-6 formal plenary sessions that would attract VIPs to set the tone for direction-setting, plus several break-out sessions in Q&A format (CUTTER). If conducted early in 2014, the output of the conference would influence the 3 relevant processes happening in 2015, i.e., post-Kyoto on climate change, post-MDGs on SDGs, and Post-Hyogo on DRR, with a view to promote and make IRDR more relevant for policy advice for these processes. This would push IRDR WGs to generate substantive products earlier.

IRDR ICoE updates

Attachment- International Center of Excellence (ICoE) Annual Report
(LIU)

- LIU described the goals and organization of the ICoE in Taipei, its operating framework for IRDR, and the ICoE international and domestic programmes (based at the Center for Sustainability Science of the Academia Sinica), as well as its research on adaptation. PPT is available.
- FORIN AI: The possibility of ICoE dedicating resources to undertake a FORIN case study on Typhoon Morakot, and present findings at the next FORIN AI (2014), was raised by BRICEÑO. It appears that ICoE has already carried out a preliminary case study on Morakot [IPO requested a copy of the report for FORIN WG review]. More comprehensive case studies employing FORIN format are to be carried out according to the discussion between BRICEÑO and Chao-Han LIU, Director ICoE.

- RIA AI: ICoE International Advisory Board (IAB) had approved its budget and plan which had foreseen a RIA AI in 2013, but new date has yet to be decided. It was noted that this might conflict with RIA/ISSC activity.
- It was suggested to include ICoE representative in IRDR SC meetings and IRDR WGs (TAKEUCHI).
- Chao Han LIU proposed to have more representation of IRDR SC in the IAB of ICoE. BRICEÑO has the same concern. It was recalled that provision is made for an IAB membership of up to nine individuals.
- It is important to fix the institutional mechanism of ICoE-Taipei, which can be taken as a model for new ICoE (BRICEÑO).

The statement on L'Aquila

The final version was drafted and approved by the SC. This would be issued as a Press Release and appear on the IRDR website.

Meeting Adjourned (7 Nov. 2012)

Post Science Committee Meeting To-Do List:

To-Do List		Category	Deadline	Responsible	Status	Remarks
1	IRDR Panel_ World Social Science Forum on 13-15 Oct.2013 in Montreal	ISSC		Jane		Abstract to be submitted before 15 Jan. 2013
2	ISSC General Assembly on 10-12 Oct.2013 in Montreal			Jane, David		Need to confirm ppt. length with Mathieu/ISSC Also, plan to include RIA representatives
3	UNISDR Global Platform Side Event: - session@platform - Neil McFarlane; - Role of Integrated Science in Policy & Practice; - Closed side event for funders	Global Platform		Jane		IRDR SC participation: IPO will facilitate the online registration and get funding sorted out. Organizing a meeting with donors requires a lot of preparation to identify key participants and motivate them to attend and prepare
4	Talk to Francis at partnering with Understand Risk, at GEM Mtg.			Jane		
5	Create summary record of the 5th AMCDRR	AMCDRR		Jane, Tracy		Tracy needs to forward the summary report to SC
6	Follow up with Jerry: - Science & policy of 6th AMCDRR 2014 - final declaration of 5th AMCDRR			Jane		
7	Argentina ROLAC Report to SC	ICSU		Jane		Wait for Kirsten's feedback
8	ICSU Grant Closed by end of 2012			Lang		
9	Report to ICSU for GEM meetings			Jane		Wait for GEM's report
10	Logistics for GEM trip			Tracy		Coordinator from GEM: <u>Chiara</u> ,

11	ICSU - rep. of Science in SD process			Jane			
12	Follow up Swedish Researchers for ROLAC			Jane			
13	SC Mtg. Minutes to Sweden, ICoE and NC			Jane, Yaoying			
14	SERA Status_Follow up where are we going	WG		Jane, David		Need to reply to David, need to discuss with WMO how to integrate more	
15	Need to Link SERA WG with RIA			David			
16	FORIN: - 8-11 Dec. 2012 - Follow up with Barrios			Yaoying			
17	Report of KL Mtg.			Jane			
18	Report of DAKAR send to SC once completed			Tracy		Upload to membership only section of IRDR web.	
19	DATA: Kuni, Susan, Angelika, all Co-Chairs updated materials			Jane			
20	Establish a list-serve for DATA WG members			Dec.2012	Jane		Similar to the "community of practice" approach of FORIN, important to be consistent with approaches and systems developed, later, the same should be done for RIA, IRDR and proposed to WMO for SERA
21	Consult USAid : regarding funding for DATA and FORIN				Jane		
22	Informal WG: Follow up Bill Hooke				Jane		
23	Move RIA to 2014: transfer from David, forward to Chao Han (ICoE)				Jane		Jane needs to talk to David
24	Activities of additional funding resources should be clearly recognized as having IRDR brand and should be included as part of the IRDR strategic plan				Jane		Additional resources from NZ for RIA, ICoE-Taipei for FORIN case study, ISSC Social Science Fellows Program for RIA, etc.
25	Society Risk Analysis Jun.2013_Dick				Dick		
26	IAHS: - copy Kuni - participants to Ramesh				Yaoying		
27	AUEDM Kyoto: - who is attending; - who went monthly				Jane		
28	DFG/US: outcomes of Mtg. 2			Susan			

29	Add to ED Calendar: New Zealand Summer Institute on 11-15 Mar.2013 Wellington			Jane		
30	Mail Rainer & Zhang Kan for Summary Report of workshop on psychological intervention after disasters on 18-22 Feb. 2012; email SC with the summary report			Tracy		
31	FORIN: proceed in how case studies get recognized			Tony		
32	Letter of thanks to Chao Han, mention excellent work of Si Yu	ICoE		Yaoying		
33	Follow up with ICoE-Taipei			Jane		It is important to fix the institutional mechanism of ICoE-Taipei, which can be taken as a model for new ICoE, when sending the report to Chao Han, remember to follow up on these two items
34	Follow-up with Susan about a US ICoE			Jane		Should have proposal in Dec.2012
35	GAR- Chapters Outline: - 15 Dec. 2012 - Zero order draft IRDR SC peer review - 15 Jan. 2013 - to provide feedback	GAR		Jane, SC		IRDR SC & IPO will serve as reviewers,
36	2015 GAR on the next SC Mtg.: - start to input 9th SC Mtg. Agenda - Use May 2013 Mtg. to brainstorm concept for 2015 GAR			Lang, Tracy		
37	FORIN: Community of practice on website	Web.		Yang		
38	Website: FORIN more dynamic on home page			Yang		
39	Website: highlight case studies			Yang		
40	GLIDE #_Add to website for partnership			Yang		
41	Send newsletters regularly via mail chimp			Yang		
42	Enhance IRDR website's capability for conference-convening and advertising			Yang		
43	Need to reorganize and update IRDR website in a more logical order			Yang		
44	Follow up New IAP Grant: Liu Jie	Finance		Jane		
45	Budget 2013			Jane		
46	Update 2012 Expenses			Lang, Tracy		ARP

47	Seeking funding for IRDR at ISDR GP 2013 - Conduct a meeting to bring donors together and discuss the IRDR strategic plan - Develop a glossy document presenting the strategic plan on overall IRDR projects needs to be developed			Jane		
48	Fundraising responsibility is to be shared by IRDR SC/ IPO - Executive Director to present the strategic plan to donors - Followed by meetings with each of them involving the Chair.			SC/IPO		
49	Close the UNISDR 2011 Grant		by end of Nov.2012	Howard		
50	1 day working mtg. with IRDR China - DATA and each for all WG	NC		Jane		
51	Establish a task group to focus on the formulation of message to convey to the new SDGs (post-MDGs) on DRR			Jane		The task group will be coordinated by PELLING and include BOSTROM and TAKEUCHI. An initial draft message was discussed and agreed
52	Follow up with Australia IRDR			Jane		
53	10th SC Meeting in Sanya, Hainan Province of China	Admin	Oct./Nov. 2013	Jane		It is suggested to schedule it in late Sep. 2013, to connect with the World Social Science Forum in Canada. The final decision was not made yet
54	Update SC List: - Change Chair (ICSU EB Mtg. 13 Nov. 2012) - Press release on change - Distribute wide effect 1 Jan. 2013			Tracy, Yang		
55	Create Activity List of all members: - Annual Report of IRDR related activities - Email SC members			Tracy		
56	Send all meeting related documents 2 week ahead of SC Mtg.			Jane, Tracy		
57	Constant Contact: email program - get information			Yang		
58	Update ppt.s with new information from IRDR Roundtable			Yaoying		

59	Create Presentation List: Title, Event, Date, Location		Tracy		
60	Create Press Interview List: Date, Publication/Station, Country		Tracy		
61	Establish 3 months' travel plan		Tracy		
62	List of joint activities: - summary; - list of year/month		Tracy		list of IRDR engagements with relevant organizations is needed to help the Science Committee, at least Chair and Vice-chairs, to better understand the status of cooperation, thus to provide guidance for event participation
63	Susan's term: Send updated SC list to all with end dates		Jane		
64	Due end of Nov.2012: - Strategic Plan - Work Plan		Jane		Combine Strategic Plan with Work Plan
65	Use summary for programme documents to donors		Jane		
66	CEODE name change: Update everything		Tracy		Follow up with Liu Jie
67	Assess supplies; Label cabinets		Lang		Spend this year's money, order supplies needed
68	Jeffrey Sachs - UNSDSN Network - UNSDSN.org, get on list		Jane		Keep Mark/Ann/Kuni copied
69	Send Kuni - private company contacts		Jane		
70	Release L'Aquila Statement		Yaoying, Tracy		
71	IPO Staff: - Comm. Officer agreement (Shu Yang) - Kerry-Ann Morris to go Junior Science Officer		Jane, Lang		
72	Chengdu Travel Claims		Jane, Lang, Tracy, Yaoying		
73	Payment of IRDR Domain Registration Renewal Fee (Nov.2012-Nov.2013)		Jane, Tracy		
74	IRDR China Roundtable Mtg. Photos		Tracy		