

**PRACTICAL ARRANGEMENTS**

**7<sup>th</sup> Meeting of the IRDR Scientific Committee**  
9<sup>th</sup> to 11<sup>th</sup> May 2012

**VENUE OF THE MEETING**

The European Centre for Cultural Heritage (ECCH) Villa  
Rufolo, Piazza Duomo, Ravello, Italy  
<http://www.euopreart.net/forms/cuebc.htm>

**HOTELS**

Hotel Bonadies, Piazza Fontana Moresca 5, Ravello, Italy Tel. +39 089 857918 | Fax +39 089 858570.  
Email [info@hotelbonadies.it](mailto:info@hotelbonadies.it) <http://www.hotelbonadies.it/>

Hotel Parsifal, Viale Gioacchino D'Anna, 5, Ravello, Italy Tel +39 089 857144 | Fax +39 089  
857972. Email [info@hotelparsifal.com](mailto:info@hotelparsifal.com) <http://www.hotelparsifal.com/>

It was not possible to accommodate all participants in the same hotel. Cancellations must be notified at least 48 hours in advance, failing which we are obliged to pay the hotel for one night. ICSU will pay the hotels directly for a single room with breakfast for the duration of the meeting for the IRDR SC. All extras should be paid before departure. The hotel table and arrival and departure tables are attached. Maps with walking directions of how to get from the hotels to the ECCH and to the restaurant for dinner on 9<sup>th</sup> May are also attached.

**DOCUMENTS**

The documents for the meeting have been posted on the IRDR web site and a message sent to members last week. You are requested to download these documents. Please note that copies will **not** be available in Ravello.

**TRANSPORT TO AND FROM THE AIRPORT**

Transportation will be organised from the airport to the hotels and return for participants who have sent their arrival and departure details. A driver will wait for members at the Information Desk in the arrivals area with a Board with your names on it. In case of problems, please call Monica at +39 329 9573745 or the taxi driver Lessi Giovanni (0039) 335-440169.

**TRAVEL**

IRDR will reimburse the cost of an economy class (most direct route) return ticket for IRDR SC members attending the meeting. Reimbursements will be made upon receipt of the signed Travel Claim form (attached) with copy of electronic ticket and relevant expense receipts.

**PER DIEMS**

As is our usual practice, a partial per diem of for the days of the meeting will be paid together with the travel claim. We will not provide cash except by prior agreement in exceptional cases.

**MEALS**

Lunch will be taken in Restaurant Vittoria, which is very close by the Villa Rufolo. A Committee dinner will be held at 19:30 on the evening of 9<sup>th</sup> May at Restaurant Sigilgaida, Hotel Rufolo, Via S. Francesco, 1, 84010 Ravello (SA), Italy. Tel. +39 089 857 133. Accompanying persons are welcome to attend the dinner.

**CONTACT NUMBERS**

Should you encounter problems during your travel or upon arrival in Italy, kindly contact Maureen on tel. +33 6 8998 8652.

**RAVELLO**

Ravello is a town and commune in [Salerno, Italy](#). A peaceful area with a small population, Ravello offers stunning views of the Mediterranean. Visit their renowned gardens, Villa Cimbrone and Villa Rufolo, and their spectacular Duomo, the Cathedral of Ravello, which is located in Vescovado Square. During summer months the city hosts the annual Ravello Festival, an event started in 1953 in honour of Richard Wagner and continued as a celebration of local art and music. For further information on Ravello and surrounding areas, see link

<http://wikitravel.org/en/Ravello>

### Arrival and departure dates for hotel accommodation in Ravello

N°.	<u>Hotel Bonadies</u> Name	Arrival date	Depart date	Type of room	N° of nights paid by ICSU	N° of nights paid by member
1	Alcantara-Ayala, Irasema	8 May	13 May	S	4	1
2	Benouar, Djillali	8 May	12 May	S	4	
3	Briceno, Salvano	8 May	14 May	D	4	2
4	Burton, Ian	8 May	13 May	S	4	1
5	Cardona, Omar Darío	9 May	15 May	D	3	3
6	Cheng, Yaoying	8 May	12 May	S		4
7	Cutter, Susan	8 May	13 May	S	4	1
8	Ferrigni, Ferruccio	9 May	13 May	S on 8th to 11th, D on 12th	3	1
9	Guo, Huadong	8 May	12 May	1 person, double bed		4
10	Johnston, David	8 May	12 May	S	4	
11	Lavell, Alan	10 May	13 May	D	2	1
12	Moore, Howard	7 May	14 May	D	4	3
13	Oliver-Smith, Anthony	8 May	13 May	S	4	1
14	Maskrey, Andrew	10 May	13 May	D		3
15	Siwar, Chamhuri	8 May	12 May	D	4	
16	Takeuchi, Kuniyoshi	8 May	13 May	S	4	1
17	Wirtz, Angelika	8 May	12 May	S	4	
					<b>52</b>	<b>26</b>

N°.	<u>Hotel Parsifal</u> Name	Arrival date	Depart date	Type of room	N° of nights paid by ICSU	N° of nights paid by member
1	Brennan, Maureen	8 May	12 May	S	4	
2	Burton, Christopher	8 May	11 May	S		3
3	Eiser, Dick	4 May	11 May	D	3	4
4	Ghesquiere, Francis	9 May	11 May	S		2
5	Hernes, Gudmund	8 May	12 May	S		4
6	Pelling, Mark	9 May	12 May	S	3	
7	Rovins, Jane	8 May	12 May	S		4
					<b>10</b>	<b>13</b>



## Departure from Naples airport to the hotels in Ravello

<i>Name</i>	<i>Arrival date</i>	<i>Flight N° &amp; arrival time</i>	<i>Transport from Naples. N° of persons</i>
Eiser, Dick	4 May	20:40, TOM7556	2
Moore, Howard	7 May	12:45, U2 4253	2
Banouar, Djillali	8 May	10:45, AZ 1263	1
Cutter, Susan	8 May	10:45, DL8152	1
Oliver-Smith, Anthony	8 May	10:45, DL 8152	1
Takeuchi, Kuniyoshi	8 May	11:30, AZ1264	1
Brennan, Maureen	8 May	12:45, Easyjet	1
Burton, Ian	8 May	12:25, AC9580	1
Hernes, Gudmund	8 May	16:15, LH1928	1
Wirtz, Angelika	8 May	16:15, LH1928	1
Alcantara-Ayala, Irasema	8 May	16:30, BA2610	1
Siwar, Chamhuri	8 May	18:25, AZ1271	2
Rovins, Jane	8 May	21:00, LH1930	1
Siwar, Chamhuri	8 May	18:25, AZ1271	2
Rovins, Jane	8 May	21:00, LH1930	1
Johnston, David	8 May	22:20, AZ1267	1
Briceno, Salvano	8 May	22:20, AZ 1267	2
Cheng, Yaoying	8 May	22:40, LH336	1
Guo, Huadong	8 May	22:40, LH336	1
Burton, Christopher	8 May		Not needed
Ghesquiere, Francis	9 May	16:15, LH 1928	1
Cardona, Omar Darío	9 May		By car
Ferrigni, Ferruccio	9 May		By car
Pelling, Mark	9 May	18:00, Easyjet 3253	1
Lavell, Alan	10 May	??	2
Maskrey, Andrew	10 May	11:40, EasyJet 1553	1
Nora Sequeira	11 May	12.45, Easy Jet 4253	1
Johnston, David	8 May	22:20, AZ1267	1
Briceno, Salvano	8 May	22:20, AZ 1267	2
Cheng, Yaoying	8 May	22:40, LH336	1
Guo, Huadong	8 May	22:40, LH336	1

Burton, Christopher	8 May		Not needed
Ghesquiere, Francis	9 May	16:15, LH 1928	1
Cardona, Omar Darío	9 May		By car
Ferrigni, Ferruccio	9 May		By car
Pelling, Mark	9 May	18:00, Easyjet 3253	1
Lavell, Alan	10 May		2
Maskrey, Andrew	10 May	11:40, EasyJet 1553	1
Nora Sequeira	11 May	12.45, Easy Jet 4253	1

**Departure dates and times from the hotels in Ravello (minimum three hours in advance)**

<b>Name</b>	<b>Depart date</b>	<b>Flight N° &amp; departure time</b>	<b>Departure from hotels- Taxi pick up times</b>	<b>Transport from Naples. N° of persons</b>
Gudmund, Hernes	11 May	11:55, LH1927	08:55	1
Eiser, Dick	11 May	21:40, TOM7557	18:40	2
Pelling, Mark	12 May	10:25, Easyjet3250	07:25	1
Johnston, David	12 May	12:25, BA2607	09:20	1
Cheng, Yaoying	12 May	13:20, LH335	09:20	1
Guo, Huadong	12 May	13:20, LH335	09:20	1
Rovins, Jane	12 May	13:20, LH335	09:20	1
Wirtz, Angelika	12 May	17:05, LH1929	14:00	1
Siwar, Chamhuri	12 May	19.20, AZ1274	16:20	2
Banouar, Djillali	12 May	19:20, AZ 1274	16:20	1
Brennan, Maureen	12 May	19:45, Easyjet	16:20	1
Cutter, Susan	13 May	07:00, DL8154	04:00	1
Oliver-Smith, Anthony	13 May	07:00, DL1268	04:00	1
Maskrey, Andrew	13 May	09:25, EJet 1554	06:25	2
Takeuchi, Kuniyoshi	13 May	12:25, AZ1264	09:25	1
Alcantara-Ayala, Irasema	13 May	12:25, BA2607	09:25	1
Burton, Ian	13 May	13:20, LH335	09:25	1
Briceno, Salvano	14 May	11:30, AZ1264	08:30	2
Lavell, Alan	14 May			2
Moore, Howard	14 May	13:20, U2 4254	10:20	2
Cardona, Omar Darío	15 May	12:55, VY6501	09:55	2
Burton, Christopher				not needed
Ghesquiere, Francis				Will stay on for other meeting
Ferrigni, Ferruccio	13 May			by car







**Directions to Villa Rufolo**  
Piazza Duomo, 84010 Ravello Salerno, Italy - 089 857669

**550 m – about 2 mins**  
Walking directions from Hotel Bonadies to the European Centre for Cultural Heritage (EECH), Villa Rufolo, Piazza Duomo, Ravello



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**A Hotel Bonadies**  
Piazza Fontana Moresca, 5, 84010 Ravello Salerno, Italy - 089 857922

- 1. Head south on Piazza Fontana Moresca toward Viale Gioacchino D'Anna go 120 m total 120 m
- 2. Continue onto Via Roma go 250 m total 350 m
- 3. Slight left onto Via Castiglione go 83 m total 450 m
- 4. Slight left to stay on Via Castiglione go 99 m total 550 m

**B Villa Rufolo**



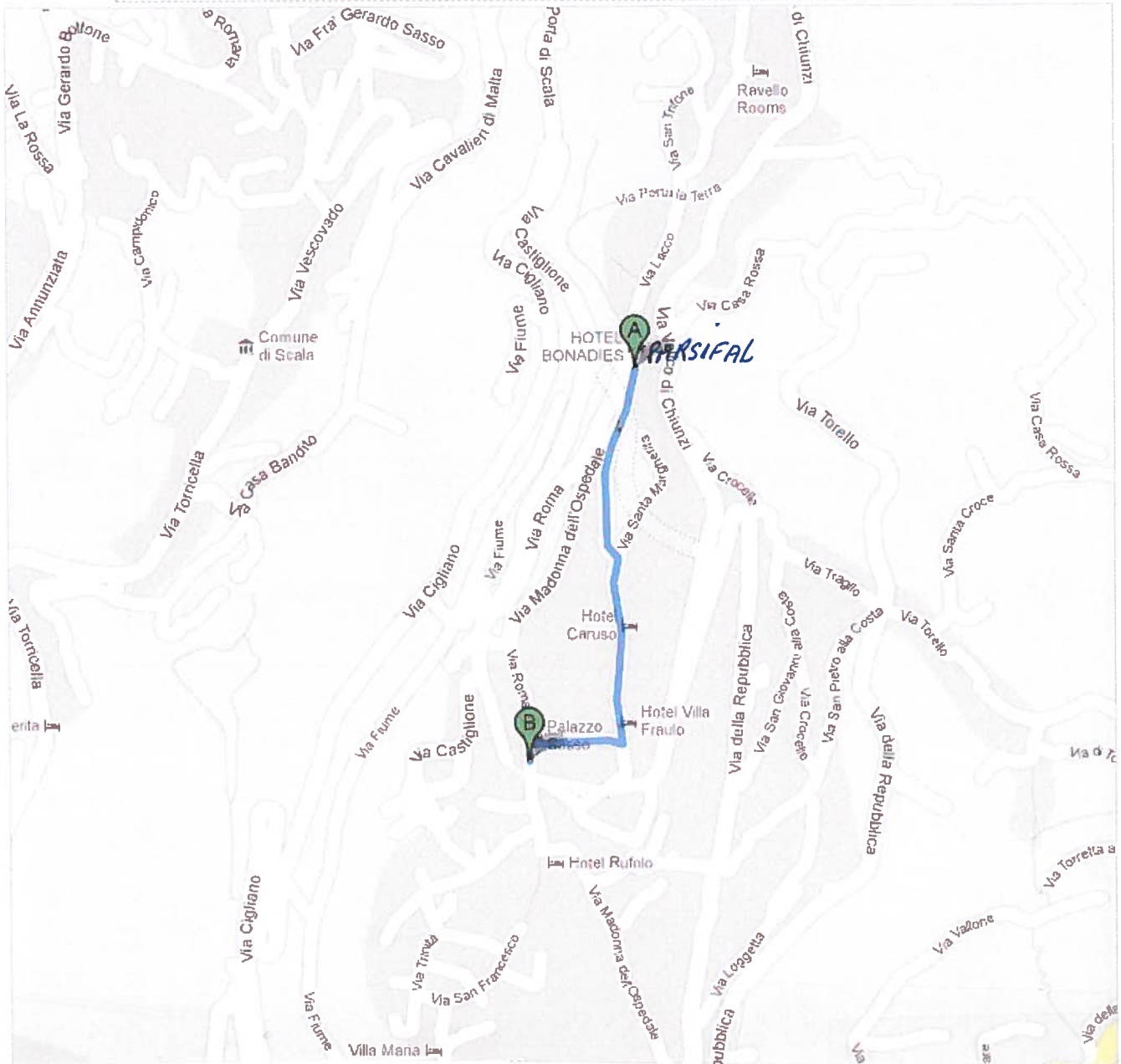
**Directions to Villa Rufolo**

Piazza Duomo, 84010 Ravello Salerno, Italy - 089 857669

550 m – about 7 mins

Walking directions from Hotel Parsifal to the Villa Rufolo, Piazza Duomo, Ravello to the European Centre for Cultural Heritage (ECCH).

**Walking directions are in beta.**  
Use caution – This route may be missing sidewalks or pedestrian paths.



**Hotel Parsifal**

Viale Gioacchino D'Anna, 5, 84010 Ravello Salerno, Italy - 089 857144

1. Head **south** on **Viale Gioacchino D'Anna** toward **Via Santa Margherita** go 230 m  
total 230 m  
About 3 mins
- ➡ 2. Turn right onto **Piazza San Giovanni del Toro** go 87 m  
total 300 m  
About 1 min
3. Continue onto **Via San Giovanni del Toro** go 130 m  
total 450 m  
About 1 min
- ➡ 4. Turn right onto **Viale Richard Wagner** go 110 m  
total 550 m  
About 1 min
- ↩ 5. Turn left onto **Piazza Duomo** go 19 m  
total 550 m  
Destination will be on the right



**Villa Rufolo**



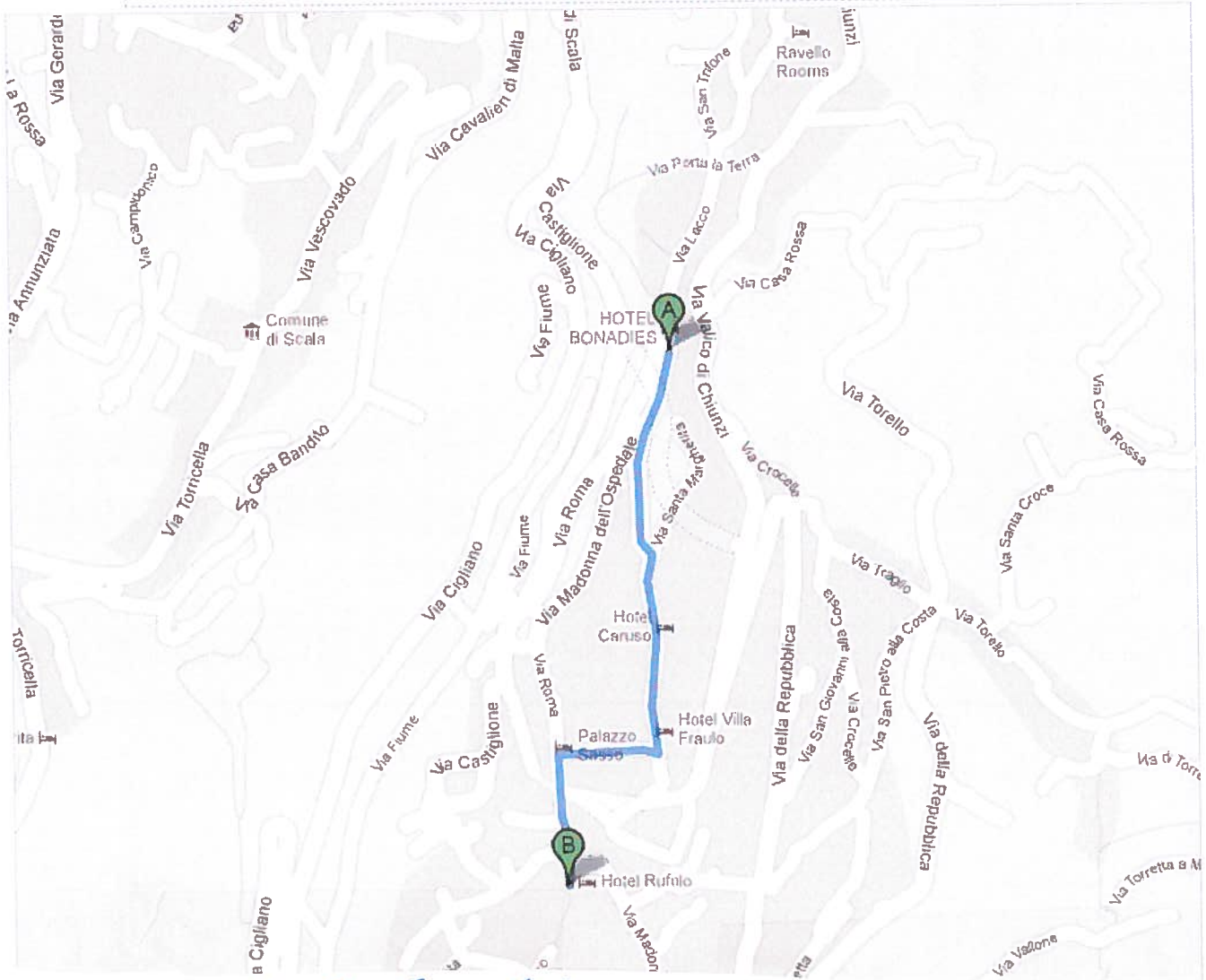
**Directions to Hotel Rufolo**

via S.Francesco, 1, 84010 Ravello Salerno, Italy - 089 857133

700 m – about 8 mins

Walking directions from the hotels to the Restaurant Sigilgaida, Hotel Rufolo, Via S. Francesco.

**Walking directions are in beta.**  
Use caution – This route may be missing sidewalks or pedestrian paths.



**A** **Hotel Parsifal / Hotel Bonadies**  
Viale Gioacchino D'Anna, 5, 84010 Ravello Salerno, Italy - 089 857144

1. Head south on **Viale Gioacchino D'Anna** toward **Via Santa Margherita** go 230 m  
About 3 mins total 230 m
- ➡ 2. Turn right onto **Piazza San Giovanni del Toro** go 87 m  
About 1 min total 300 m
3. Continue onto **Via San Giovanni del Toro** go 130 m  
About 1 min total 450 m
- ➡ 4. Turn right onto **Viale Richard Wagner** go 110 m  
About 1 min total 550 m
- ↶ 5. Turn left onto **Piazza Duomo** go 40 m  
total 600 m
6. Continue onto **Via dei Rufolo** go 58 m  
total 650 m
7. Continue onto **Via San Francesco** go 43 m  
Destination will be on the left total 700 m

**B** **Hotel Rufolo**